

# Microsoft Teams

Version 5

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## About

Microsoft Teams is a collaborative, communication tool contained in the Office 365 platform available to all Senecans. Be aware that only employees have the capacity to create a Teams site. Teams allows online collaborative meeting capacity, access to IMS via chat, the ability to share files and members can create a shared OneNote notebook.

## License

Microsoft Teams is part of the Microsoft Office 365 suite that Seneca subscribes to. Sign in using your Seneca Credentials.

## Tips for the tool

Learn more about Teams via [What is Microsoft Teams?](#) or check out the Teams for Education [Quick Start Guide](#).

## Examples

The upcoming Podcast! Counselling and Accessibility Services uses TEAMS as the platform for their Ready, Set, Success! transition program for new students who access Counselling services. Faculty find TEAMS to be helpful for group projects.

## Related tools

- [BigBlueButton](#)
- [Webex](#)
- [Zoom](#)
- And other collaborative teaching apps

## Contact us

## The Teaching & Learning Centre

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